



XX January 20XX

Dear XXXXXXXX,

This letter reconfirms, for this calendar year, the authorization that has been given to Global Compact Network **Country name** to use the name “Global Compact” as part of its own name and the Global Compact Network logo (Annex 1) in connection with the network’s activities. In accordance with the signing of this MoU, the Network is regarded as “Formal” Network as defined in the attachment XX. The reconfirmation is based on the understanding that the network will continue to engage in activities that are consistent with the purposes and objectives of the Global Compact, namely:

- (a) Commit to the principles and practices of the Global Compact. This includes the ten principles themselves, the practice of learning by doing, dialogue, partnership and striving to bring together other stakeholders;
- (b) Hold at least one activity annually for organizational purposes of the Network and at least one activity on a substantial issue of the Global Compact to which at least all Network members are invited; both activities can be held during the same occasion;
- (c) Display a willingness to actively support efforts by participants to develop a Communication on Progress;
- (d) Proactively manage and protect the integrity of the Global Compact initiative and develop policies and/or procedures to find solutions to dialogue facilitation involving participants in the network;

- (e) Update the Global Compact Local Network Knowledge Sharing System (KSS) consist of 1) Network Management and Fast Facts, 2) Integrity Measures and Awards and 3) Event and Activities by January 31st of the following year. Based on the information uploaded to the KSS the GCO will produce a short overview of activities. Networks can choose to produce their own annual activity report in addition to the above. And yet, Local Networks have to update the KSS with key events and activities and Network Management and Fast Facts Sheet;
- (f) Identify a person to liaise with the Global Compact Office on day-to-day issues related to the running of a GCLN, and;
- (g) Nominate a person authorised by the GCLN to act on behalf of the Local Network at the Annual Local Networks Forum and in the management of the Network logo. The description of the governance roles and their authorization procedures must be uploaded on the KSS.

The Global Compact Office commits to support the activities of the GCLN in the following ways:

- (a) Inform the GCLN on key developments and issues related to the overall governance of the Global Compact initiative;
- (b) Regularly update the GCLN on upcoming Global Compact events and provide advanced notice to GCLNs of communications to all Global Compact participants;
- (c) Communicate relevant contact information for new signatories to the Global Compact from the respective country;
- (d) Send regular updates on the COP status of participating companies;
- (e) Provide a knowledge-sharing system which will serve as a global repository of Network activities to encourage the sharing of experiences; and
- (f) Convene with regular partners as appropriate the Annual Local Networks Forum.

In the unlikely event of a serious abuse by the Local Network of the name and logo, or if otherwise required in the interests of the United Nations, the UN must reserve the authority to

withdraw its consent to the use of the name of the Global Compact and of the Global Compact Network logo.

Please note that requests by network participants and others to use the Global Compact’s regular logo or “We support” logo must continue to be addressed to the Global Compact Office.

Please confirm your acceptance of the matters stated in this letter by signing below and returning one copy to me.

Yours sincerely,



Georg Kell
Executive Director
UN Global Compact Office

I accept the matters stated in this letter

Signed:
(on behalf of the Global Compact Local Network)
XXXXXXXXXX

Contact information for the person from the GCLN appointed to liaise with the Global Compact Office:

Name: XXXX
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