

## **SUGGESTED MODEL 2**

### **GLOBAL COMPACT COMMUNICATION ON PROGRESS AS A SELF-CONTAINED, COMPREHENSIVE DOCUMENT**

#### **WHO SHOULD USE THIS MODEL?**

⇒ This is the default model for all participants who **DO NOT** communicate publicly and annually through a sustainability or a financial report.

#### **HOW SHOULD PARTICIPANTS COMMUNICATE PROGRESS?**

⇒ This is a model for a self-contained, comprehensive document that contains the three required elements of a **Communication on Progress**:

- A **Statement of continued support for the Global Compact** from the Chief Executive Officer, Chairman or other senior executive should be made as an introduction to the self-contained, comprehensive Communication on Progress
- **Description of practical actions taken and process of implementation used.** Participants should provide, under each Global Compact principles or category of principles, a full description of actions taken and processes used to integrate the principles into the company's operations
- **Measurement of outcomes or expected outcomes.** Participants should include performance indicators in their Communication on Progress, to substantiate practical actions taken and process used to implement the Global Compact principles. Participants should also provide a cross-reference between Global Compact principles and these performance indicators
  - If the information provided in the Communication on Progress has been assured, it is suggested that the company also provides details on how this was accomplished.

#### **WHERE SHOULD COMMUNICATIONS ON PROGRESS BE PUBLISHED?**

- **Step 1.** If you maintain a company website, you should publish your Communication on Progress on your website. If not, go to Step 2.
- **Step 2.** If you do not maintain a company website, you should issue your Communication on progress through other stakeholder communication channels. In addition, an electronic copy of the Communication on Progress should be posted on the Global Compact website, with a description of other means used to communicate progress.