

SUGGESTED MODEL 1

GLOBAL COMPACT COMMUNICATION ON PROGRESS INTEGRATED INTO EXISTING REPORTS

WHO SHOULD USE THIS MODEL?

⇒ Participants who publish one or more of the following prominent public annual reports (including web-based reports):

- **Sustainability reports**, including GRI-based sustainability reports*
- **Financial reports**
- **Integrated financial and sustainability reports**

HOW SHOULD PARTICIPANTS COMMUNICATE PROGRESS?

⇒ Participants should integrate the three elements of Communication on Progress in their public annual reports, in the following way:

- The **statement of continued support for the Global Compact** should be integrated in the opening letter, statement or message from the Chief Executive Officer, Chairman or other senior executive. Ideally, the statement should also indicate that the report contains a Communication on Progress
- The **description of practical actions taken and process of implementation used** should be formatted as a dedicated section in the annual report, providing a summary with reference to more details in the report or other sources of company information.
 - For example, this section can be formatted as a table listing the Global Compact principles and corresponding relevant sections of the report. The section can also be formatted as a summary of actions under each principle with reference to more details in the report, including performance indicators
- **Measurement of outcomes or expected outcomes.** Performance indicators used in the report and relevant to the implementation of the Global Compact principles should be highlighted, either by cross-referencing the indicators with the principles or by referring to those indicators in the description of actions and process. This can also be done by adding to the description of actions a reference to relevant performance indicators
 - If the information provided in the Communication on Progress has been assured, it is suggested that the company also provides details on how this was accomplished.

***Note for GRI Reporters:** GRI reporters should consider cross-referencing GRI indicators with the Global Compact principles, either in the dedicated Global Compact section, or in other sections of the report. GRI reporters are also encouraged to describe the process of implementation of the principles when addressing GRI Reporting Elements 3.4, 3.6, 3.7, 3.11, 3.12, 3.16, and 3.19 and to provide a summary of that information, with reference to more detail in the report, in the dedicated Communication on Progress section of the report.